



St Peter Chanel & St Joseph Parish

Streams of living water will flow from within. ~John 7:38

CHURCH BOOKING FORM – WEDDING*

***Catholic Weddings Only**

St Peter Chanel Church, 62 Kingsland Road, Berala

Booking Date:		Booking Time:	
Nuptial Mass or Service:			

Bride's Full Name	
Address:	
Phone:	
Email:	
Religion:	

Groom's Full Name	
Address:	
Phone:	
Email:	
Religion:	

Officiating Priest:	
Contact Number:	
Email:	
WWC Number:	
A booking will not be made until a copy of one's active ministry card is received.	

Number of people expected to attend:	
Details of any equipment you plan to bring with you:	



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Conditions of Booking:

1. Applications for use of the Church must be made in writing on the form supplied.
2. No decorations are to be attached to the church pews by glue, stapler or sticky tape etc. Ribbons tied around are permitted.
3. Nothing is to be attached in any manner to the walls, floors, curtains or any part of the buildings, nor shall signs, scenery, etc be erected without the permission of the Parish Office.
4. Strictly no rice or confetti may be used.
5. Any decorations must be taken down and taken with you at the end of the service.
6. Use of the organ or PA system must be co-ordinated with the Parish Office in advance.
7. The Parish accepts no responsibility for private property left in the Church.
8. Hire during weekends: Saturday booking must be between 11.00am-2.00pm (the carpark must be vacated by 3.30pm to allow parishioners access to the 5.00pm Vigil Mass) or from 7.00pm. Sunday bookings must start at 12.00pm (to allow parishioners to vacate after the 10.00am mass).
9. The fee for the use of the Church and the associated administrative costs is \$400 and bond of \$200 is also required. Kindly note that this fee is separate to the usual offering or donation that is given to the celebrant (priest) and it needs to be paid at the time of booking. Payment can be made by cheque payable to 'St Peter Chanel & St Joseph Berala or by bank transfer to BSB: 062784 Account Number: 100000214. Please email us copy of remittance once payment has been made.
10. The booking fee does not include any payment to the celebrant (priest), musicians or any other party.
11. Failure to comply with the conditions and leaving the church untidy will result in forfeiture of the bond.

AGREEMENT:

I/We have read and agree to the "Conditions of Use" which St Peter Chanel & St Joseph Parish sets for use of its property. I agree to abide by those conditions.

Signature of Applicant: _____

Date: _____

